

# AIR FORCE ACADEMY



## PARENTS HANDBOOK

### *UNITED STATES AIR FORCE ACADEMY MISSION*

*... TO PROVIDE INSTRUCTION AND EXPERIENCE TO EACH CADET SO THAT HE GRADUATES WITH THE KNOWLEDGE AND CHARACTER ESSENTIAL TO LEADERSHIP AND THE MOTIVATION TO BECOME A CAREER OFFICER IN THE UNITED STATES AIR FORCE.*

## FOREWORD

Dear Cadet Parents:

This handbook will provide you with an insight into the operation of the Cadet Wing. I have tried to cover subjects that would be of concern to you and your son as an Air Force Academy Cadet. I plan to send all parents periodic letters that will help keep you informed on major changes that affect your son and the Cadet Wing as a whole. Included with this Handbook are our Academy Calendar for 1972-73, athletic events both here and away, and a current list of Academy Parents Clubs. Because dates and names in these publications change each year, I will include in my future mailings updated publications for your convenience.

Sincerely,



A. P. CLARK, Lt General, USAF  
Superintendent

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## I. ACADEMICS

### A. WHAT CONSTITUTES AN ACADEMIC YEAR?

The Academic year at the Air Force Academy begins on the day after graduation and is comprised of a summer term, fall semester, and a spring term.

### B. HOW OFTEN ARE GRADES REPORTED? WHO RECEIVES A CADET GRADE REPORT?

Grades on all subjects are reported and published five times during the academic year, at each mid-semester, each semester-end, and the end of the summer term. Each cadet's semester-end and/or summer term grade report is sent to the cadet, cadet's parents and/or guardian, Congressman, high school from which the cadet graduated (4th class, Freshman, year only), and the cadet's Air Officer Commanding. Mid-semester grade reports are mailed for all fourth classmen and for only the marginal cadets in the upper three classes.

### C. HOW ARE THE FINAL COURSE GRADES DETERMINED?

The final course letter grade is obtained by averaging all grades which the cadet has received throughout the course. This includes not only the grades on daily recitations but also those received on the examinations taken during the course. A cadet's grades are numerical and cumulative throughout the course. At mid-semester and semester-end the cumulative numerical averages are converted to letter grades (A, B, C, D, and F). All final course grades are recorded as letter grades.

### D. HOW ARE GRADE POINTS AND QUALITY POINTS OBTAINED?

The quality of a cadet's performance in any academic course of instruction is officially reported by means of a letter grade. The letter grades denote the character of work and are assigned quality points as follows:

<u>Grade</u>	<u>Character</u>		<u>Quality Points per Credit Hour</u>
A denotes	Excellent	=	4
B denotes	Good	=	3
C denotes	Satisfactory	=	2
D denotes	Passing	=	1
F denotes	Failing	=	0

Quality points per course are computed by multiplying the number of points awarded for the course (from 0 to 4) by the course credit hours. Total quality points earned are obtained by adding the quality points for each course.

E. HOW ARE GRADE-POINT AVERAGES DETERMINED?

A cadet's cumulative grade-point average is determined by dividing his total quality points earned by the total number of credit hours he has undertaken (in which quality points can be earned). Semester grade point averages are determined by dividing total quality points earned during the semester by the total number of hours undertaken during the semester. The Registrar will publish mid-semester grades and grade-point averages for each cadet. Mid-semester and final semester grades and grade-point averages are considered as progress reports and are used for determining deficient in studies status, academic probation, cadet privileges, and athletic eligibility.

F. HOW IS DEFICIENT IN STUDIES STATUS DETERMINED? WHAT HAPPENS TO CADETS DEFICIENT IN STUDIES?

1. A cadet is deficient in studies at mid-semester report or end of semester/term when:

- a. He receives one or more F or Incomplete grades
- b. His cumulative or semester grade point average (GPA) is less than 2.00
- c. During his first class year his major's GPA is less than 2.00.

2. Cadets deficient in studies will be reviewed by the class committee at each mid-semester progress report and the end of each semester/term. The class committee will take final action on all cadets whose sole deficiency is one or more I grades obtained through no fault of their own, i.e., physical injury, sickness, etc. Normally, they will not be placed on academic probation.

a. Mid-semester Progress Report

Unless the class committee specifically states to the contrary, cadets deficient in studies will be placed on academic probation.

b. End of Semester/Term

The class committee will recommend to the Academy Board that a cadet who is deficient in studies at the end of a semester/term be disenrolled for academic deficiency unless the committee determines that both a cadet's overall performance and the probability of his successfully completing the academic program justify his retention. Cadets deficient in studies who are retained by the USAF Academy and have not been specifically designated to the contrary will be placed on academic probation.

G. WHAT IS MEANT BY AN INCOMPLETE GRADE?

An interim grade, I, which identifies a cadet who has not fully completed the academic course requirements because of incapacity, sickness, emergency, or failure to complete an assignment that is considered to be essential for evaluating a cadet's course work.

H. HOW ARE CADETS PLACED ON ACADEMIC PROBATION?

The class committees have the responsibility for identifying and placing a cadet on academic probation. The class committees review all cadets who are deficient in studies and, unless the class committee specifically states to the contrary, cadets deficient in studies will be placed on academic probation.

I. WHAT HAPPENS TO CADET PLACED ON ACADEMIC PROBATION?

A cadet placed on academic probation will automatically be assigned one Weekend Academic Call to Quarters (WACQ) each week for the duration of the probation period. Class committees may assign additional WACQ or other requirements. The cadet may select the specific period or periods to serve his WACQ from the following periods unless otherwise directed by the class committee:

Friday	1540-1800 1915-2145
Saturday	0845-1115 (when no training is scheduled) 1345-1615 1730-2000 2010-2240
Sunday	1130-1400 1415-1645

J. WHEN CAN CADETS BE REMOVED FROM ACADEMIC PROBATION?

Cadets will automatically be removed from academic probation and all conditions of academic probation when their semester and cumulative academic performance is no longer deficient at a progress, end of semester, or end of summer term report. Cadets will not be removed from academic probation at any other time unless circumstances substantiate they have been placed on academic probation through administrative error.

K. DO DEFICIENT CADETS RECEIVE COUNSELING?

All deficient cadets will be counseled by the instructors of the courses in which the cadet earned a D or F grade. Faculty Advisors (for cadets who have chosen an academic major) and Squadron Faculty Officers (for all other cadets) will counsel their cadets who have multiple F grades and/or a semester

GPA below 1.50. A member of the class committee or the full committee will interview all cadets deficient in studies. Faculty Advisors, Squadron Faculty Officers, instructors, AOC's, and Squadron Academic Officers may counsel cadets at any time.

L. WHAT IS A LEGAL RE-EXAMINATION?

1. An academically deficient cadet who is to be disenrolled from the USAF Academy because he has failed only one course is entitled to a legal re-examination in that course, provided both his semester and cumulative GPA's are above 2.00 for all courses exclusive of the one failed.

2. Each cadet is notified by the Secretary of the Academy Board in writing of his eligibility to apply for re-examination his failed course. (See example letter below.)

\_\_\_\_\_  
(date)

SUBJECT: Legal Re-examination

TO: USAFA (Cadet Records)

I have been informed of the provisions of Title 10, USC 9351. In accordance with USAFA Regulation 537-1, 16 Dec 71, my decision is as follows:

- a. \_\_\_ I do not desire to retake the examination.
- b. \_\_\_ I desire to retake the examination.

(1) Option A. Earlier than the 8th lesson in the succeeding semester. I understand I will remain with my class if I successfully pass the re-examination.

(2) Option B. Later than the 7th lesson in the succeeding semester. I understand that if I successfully pass the re-examination, I will be turned back to the following class and will return to the Cadet Wing for the semester following the succeeding semester.

\_\_\_\_\_  
(Signature of Cadet)

3. If the Cadet elects to take a re-examination, he must apply in writing to the Superintendent within ten days after receipt of the official written notification of disenrollment. If he applies, he will not be disenrolled from his cadet appointment until the results of the re-examination are known. The re-examination will be prepared, administered, and graded by the department offering the failed course. The re-examination will be of equal scope and difficulty to a final examination in the course.

4. The latest date on which a re-examination may be taken is 60 days after the date of his written application to the Superintendent. His application for re-examination must specify the date on which he desires to take the re-examination.

5. The date on which he takes the re-examination affects his opportunity to be enrolled in the succeeding semester, and also determines whether he can remain with his class.

a. If he selects an Option B, he will be offered the opportunity to request leave without pay status and depart the Academy pending re-examination.

b. If he selects an Option B and elects to remain at the Academy pending re-examination, he will be under the administrative control of the Command Post.

c. If he selects an Option A, he will remain in normal cadet status, attend his regular classes, but be excused from class recitation, pending re-examination.

d. If he chooses to remain at the Academy pending his re-examination, he may receive a reasonable amount of individualized tutoring, provided by the department preparing the re-examination.

e. If he chooses to depart the Academy pending re-examination, he will be scheduled by the Registrar to take the re-examination at a testing facility near his leave address, normally an Air Force installation. The Registrar will provide him with specific instructions.

f. If he successfully passes the re-examination, he will be awarded a letter grade of D in the course in place of the F grade. If he is successful and returns to the Cadet Wing, he will be placed on academic probation until the next grade report. If he fails the re-examination, he is not entitled to another re-examination. He will be discharged or disenrolled in accordance with AFR 53-3.

M. WHAT IS A CLASS COMMITTEE AND THEIR FUNCTION?

1. A class committee consists of the following members:
  - a. A chairman, a secretary, and faculty members appointed by the Dean of the Faculty.
  - b. Two members appointed by the Commandant of Cadets.
  - c. One member appointed by the Director of Athletics.
  - d. One member appointed by the Command Surgeon.
2. There is a class committee for each of the four cadet classes. Each committee coordinates administrative matters affecting instruction of its classes and furnishes to the Academy Board recommendations pertinent to the disposition of cadets found deficient in studies.

N. WHAT IS THE ACADEMY BOARD AND SOME OF THEIR FUNCTIONS?

1. The Academy Board is responsible to the Secretary of the Air Force and in its advisory capacity:
  - a. Recommends the appointment of qualified candidates as cadets.
  - b. Recommends the disposition of cadets who have been reported as deficient in conduct, studies, or aptitude for commissioned service when this disposition includes disenrollment as a cadet.
  - c. Recommends graduates who are qualified to be appointed second lieutenants in the Regular Air Force.
2. The Academy Board is made up of:
  - a. Superintendent
  - b. Dean of the Faculty
  - c. Commandant of Cadets
  - d. Chairman, Division of Basic Sciences
  - e. Chairman, Division of Engineering Sciences
  - f. Chairman, Division of Humanities
  - g. Chairman, Division of Social Studies
  - h. Director of Athletics
  - i. Deputy Commandant of Military Instruction
  - j. Director of Admissions and Registrar (who acts as Secretary of the Board without vote)
  - k. Head, Department of Physical Education

## O. WHAT IS THE PURPOSE OF THE ACADEMIC CURRICULUM?

The Academy's academic curriculum is designed for the development of an Air Force officer. Approximately two-thirds of the academic curriculum consists of required core material including both general education and vocational education courses. The curriculum further provides an opportunity for each cadet to pursue an academic major in a limited area which may be described as either liberal or vocational or both.

The general education portion of the academic core curriculum enables the student to become acquainted with the major areas of knowledge -- the engineering sciences, the physical sciences, the humanities, and the social sciences. The purpose of this portion of the curriculum is the intellectual preparation of the cadet as a man and a citizen through courses in the liberal arts and sciences which are focused on the study of nature, the study of man, and the study of society. The importance of this general education has been emphasized by leading civilian authorities on the military profession, including Professor Samuel P. Huntington who explained in The Soldier and the State (Harvard University Press, 1957) that:

The military skill requires a broad background of general culture for its mastery. The methods of organizing and applying the violence at any one state in history are intimately related to the entire cultural pattern of society. Just as law at its borders merges into history, politics, economics, sociology, and psychology, so also does the military skill. Even more, military knowledge also has frontiers on the natural sciences of chemistry, physics, and biology. To understand his trade properly, the officer must have some idea of its relation to these other fields and the ways in which these other areas of knowledge may contribute to his own purposes.

The core curriculum begins with fundamental courses in general education and builds to where, by the end of his fourth semester, the cadet has the breadth of experience and the knowledge of fundamentals sufficient to make a rational choice of an area in which to major. The majors program provides the cadet with an opportunity for exploration in some depth in a more limited area of study. However, the majors offered are generally limited to those which relate to the military profession and, for the most part, to career fields of specialization within the United States Air Force. Cadets voluntarily select their own major, and approximately 55 percent pursue majors within the fields of science and engineering and 45 percent in the social sciences or humanities. This program is not only tailored to the needs of the Air Force but it also serves to individualize the curriculum in its response to the aptitudes, interests, and aspirations of the cadets.

The Curriculum Enrichment Program further individualizes the curriculum by offering unique opportunities for the gifted student or the student with advanced preparation to advance academically as far and as fast as he can

during his four years at the Academy. Through transfer and validation credit, honors sections and overload courses the program meets the objective of challenging the cadet to make the best possible use of his time and his mind during his tenure as a cadet.

In summary, the Air Force Academy's academic curriculum serves to provide each cadet with the motivation, broad knowledge and moral and intellectual attributes essential to a career officer in the Air Force. The core curriculum seeks to educate the cadet as a man, as a citizen, and as a professional Air Force officer. It provides the intellectual breadth that will be required of an individual responsible for the management of violence in a rapidly changing world. The core curriculum is the heart of the Academy's academic program and will remain so as long as this institution's mission is to educate, and train cadets for an Air Force career. The majors and enrichment programs provide the opportunity for specialization and provide incentives to the cadets to seek excellence and to develop their potential to the fullest. The content of the academic curriculum has been established within the framework of this rationale by the judgment of experienced military educators and supported by the wisdom of numerous civilian and military advisory boards. It is constantly evaluated in terms of the changing demands placed upon Academy graduates by their profession to assure continued currency and relevancy.

P. HOW DO CADETS MERIT THE DEAN'S, COMMANDANT'S, AND SUPERINTENDENT'S LISTS? HOW OFTEN ARE THESE LISTS PUBLISHED?

1. Cadets who have demonstrated excellence in studies will be recognized by the Dean of the Faculty. Cadets on the Dean's List will be identified by a small silver star worn on the upper left pocket of the blouse.

2. Cadets who have demonstrated excellence in performance of cadet duty will be recognized by the Commandant of Cadets. Cadets on the Commandant's List will be identified by a silver wreath worn on the upper left pocket of the blouse.

3. Cadets who are carried on both the Dean's and the Commandant's List merit the Superintendent's List. Cadets on the Superintendent's List will wear on their blouse pocket the silver star enclosed in a silver wreath.

4. Recognition of cadets who merit the Superintendent's, Dean's, and Commandant's List will be announced for each class at the end of each fall and spring semester. When a cadet has earned the recognition to have his name appear on one or more of these listings, a notation of the merited list(s) will be entered in the Honor's block on the end of the semester grade report.

## II. YOUR SON AND CADET LIFE

### A. WHAT IS AN AIR OFFICER COMMANDING (AOC)?

1. The term Air Officer Commanding is borrowed from the Royal Canadian Air Force and is used at the Air Force Academy to identify what is commonly known as a "Tac Officer" or "Company Officer". The AOC duties are similar to those of "Tac Officers" at other military schools, although the philosophies and mechanics may be different.

2. The AOC is responsible for providing a command and leadership training environment for the cadets, and especially for the First Class. The squadron's operation is the vehicle through which your cadets experience the practical application of the principles and techniques of command and leadership. He establishes lines of communication with the cadets and particularly with the First Classmen who run the squadron. There are five major areas of concern for the AOC. They are: control and discipline, training, evaluation, counseling, and motivation. The AOC insures that the cadet chain of command be permitted to run the squadron under his supervision. While he is responsible for the squadron, he does his utmost to be aware of what is happening and is in the background ready to advise and step in only when necessary. There are no group of officers at the Academy who effect or influence the Cadet Wing than the AOC's. They are charged with tremendous responsibilities and their examples and judgements must be outstanding. The job of AOC is challenging, difficult and often frustrating, but it is the most rewarding duty an officer can have at the Academy.

### B. HOW IS THE CADET WING ORGANIZED?

1. We have attached an organizational chart which will help you, as the parent, understand where all the different organizations fit under the Commandant of Cadets.

### C. HOW ARE CADETS SELECTED TO RUN THE WING?

1. Each squadron, like the Cadet Wing, has its chain of command. The chain of command lists are commonly called "Make Lists". The AOC submits recommendations to the Group AOC for the wing and group staff positions. After these are selected and approved by the Commandant, the AOC prepares the squadron Make Lists. Two Make Lists are published for the academic year for Third, Second, and First Class positions.

D. HOW ARE CADETS SELECTED FOR ASSIGNMENTS AND ACTIVITIES WITHIN THEIR SQUADRON?

1. In most cases the Cadet Squadron Commander either selects the cadets or provides the AOC with a list in order of preference. These activities and assignments may include:

- a. Summer training assignments
- b. Basic Cadet Training Committee representative.
- c. Military Training Committee assignments.
- d. Academy Exchange Program participants.
- e. Honor Guard members.
- f. Grassroots Program recommendations.
- g. Sponsor visit participants.

E. WHAT IS A SQUADRON DUTY ROSTER?

1. Assigned on a rotating basis will be:

- a. Cadet in Charge-of-Quarters.
- b. Senior Officer of the Day.
- c. Officer of the Day.
- d. Non-Commissioned Officer of the Day.
- e. Cadet Security Guards.
- f. Cadet Wing Command Post Messengers.

2. The Cadet Chain of Command selects the cadets to perform these duties.

F. WHAT IS THE ORGIN OF THE CADET HONOR CODE?

1. The Honor Code has always belonged to the Cadet Wing, which administers and instructs the code through its Honor Committee. It was formulated after studying honor codes and systems in use at other institutions throughout the country and was presented to the Wing in 1955 by the first Commandant of Cadets. It was voted on and accepted by the Class of '59, and subsequently administered, interpreted, and cultivated by them and their successors.

2. The Honor Codes states: "We will not lie, steal, or cheat, nor tolerate among us anyone who does." This code defines only the minimum standard expected of the Cadet Wing and is intended to serve as a basis upon which each cadet continues to build a personal code of ethical behavior. It is not an end in itself, but a means of inculcating the spirit of integrity which a cadet will need in serving his country as an officer.

G. WHAT IS THE RELATIONSHIP OF THE HONOR CODE AND THE ETHICS PROGRAM?

1. The Honor Code is purposely limited to the four clearly defined and easily ascertainable points. The penalty for a proven violation of any of them is severe in that resignation from the Academy is expected. If the code were too broad or ambiguous in interpretation, its administration would be impractical. But there is also danger if the code is reviewed too narrowly and if cadets assume that any act not mentioned in the code, is somehow sanctioned by the Academy. To avoid this danger, the Honor Representatives emphasize the spirit and intent of the code in their honor instruction and refrain from dwelling on technical interpretations or "loopholes" which could circumvent the code's intent. Further, the Wing has established a Cadet Professional Ethics Program designed to help maintain high ethical standards within the Wing and to extend the ideals of the Honor Code. Thus, the Honor Code and the Ethics Program are complementary efforts by the Wing to help develop the qualities of character desired in the professional Air Force officer, and when viewed in this perspective, the Honor Code becomes part of a broad moral and ethical structure.

H. WHAT ARE THE DUTIES AND RESPONSIBILITIES OF THE HONOR REPRESENTATIVES?

1. A Squadron Honor Representative is elected during the spring of his third class year by his squadron classmates and serves until graduation. The duties and responsibilities of Squadron Honor Representatives are critical to the well being of the Wing, and include some of the following:

- a. Conducts an Honor Code orientation and training course for the Basic Cadets during their summer training program.
- b. Conducts meetings within their squadrons during the academic year to instruct all cadets in the Honor Code, acquainting them with the activity of the Honor Representatives, and advising cadets on points of honor.
- c. Assure among the cadets an appreciation and understanding of the required principles and standards of honor, and the "spirit" of the code.
- d. Guard against practices within the Wing that might become inconsistent with the Honor Code.
- e. Inquire into irregularities of cadet personal or official conduct which may violate the code and if warranted, to investigate the facts and conduct honor hearings.

f. Coordinate with the Cadet Chain of Command, the Cadet Professional Ethics Committee, the Departmental Honor Liaison Officers, and Air Officers Commanding to maintain a continuous program which improves understanding and support of the code by the Wing.

g. In the spring of each year, conduct an orientation for members of the Academy Preparatory School.

h. Conduct Honor Code orientations and discussion periods, when needed, for officers assigned to the Academy and for Academy Liaison Officers who come to the Academy on tours of active duty.

I. HOW IS AN HONOR OFFENSE REPORTED?

1. The Wing believes that whenever a cadet is faced with a situation which appears to be an honor violation, his first step is to confront the suspected cadet. This procedure often clarifies whether a violation has in fact been committed and, if confirmed, it encourages the violator to manfully accept his obligation to report himself to an Honor Representative.

J. HOW IS AN INVESTIGATION AND HEARING CONDUCTED?

1. A suspected honor violation is normally investigated by a subcommittee of three Honor Representatives. If the evidence warrants a hearing, the case is referred to an Honor Board. If not, it is dropped. The Officer Advisor to the Honor Representatives is briefed on the status of each case as it develops. If a hearing is required, the Commandant is briefed on the case after it has been thoroughly investigated, and then the hearing is scheduled.

2. Eight (8) Honor Representatives are selected to vote on the case. The Honor Representative from the squadron of the accused is not selected; any representative who feels he may be prejudiced for any reason will disqualify himself. The accused cadet is given the opportunity to object to any of those selected to vote on his case, and is advised of his right under Article 31, UCMJ, prior to testifying, both during the investigation and at the hearing. Witnesses whose version of the situation conflicts with that of the accused will testify at the hearing in the presence of the accused. The accused is also afforded the opportunity of calling witnesses to testify in his behalf. After hearing all testimony, the Board deliberates in a closed session; then a secret ballot is taken. A unanimous vote is necessary for a finding of guilty.

3. If a cadet is found guilty, he is scheduled for an interview with a Staff Judge Advocate who explains the rights and privileges available to him and the effects of various forms of separation. He makes it clear that resignation is not mandatory; that the cadet should not resign if he is innocent, and further explains that if he elects not to resign, the Superintendent will appoint an officer to conduct an independent investigation. After the investigation, the following courses of action are possible:

a. The available facts may indicate that no further proceedings are warranted and that the case be dismissed without further action. In this case, the cadet is retained as a member of the Wing in good standing.

b. The case may be referred to a Board of Officers. This Board will independently determine the facts in the case and will recommend action to the Superintendent. When a Board of Officers recommends retention of a cadet, the cadet is retained as a member of the Wing in good standing.

c. The case may be referred to a trial by Court Martial.

d. If the cadet elects to resign, he is interviewed by the Commandant or his representative who again reviews the cadet's rights and options, and verifies that he does understand them and is voluntarily resigning.

#### K. WHAT IS TOLERATION?

1. Toleration cannot be present until the intent to ignore the honor violation is formulated. Thus, in some cases, several hours or even several days of serious thinking may occur before the decision is finally made to turn in or not turn in the suspected honor violator. During this period, the cadet is encouraged to talk with someone whom he respects, for example, an Honor Representative, a chaplain, a psychologist, or his AOC. Toleration can only occur when the conclusion is made not to turn in the suspect.

2. The toleration clause represents the spirit within the Cadet Wing to hold its standards high and to protect them. The cadet who condones by his acceptance violations of our Code of Honor is just as actively depreciating the Wing's spirit of honor as the person who lies, cheats, or steals.

L. WHAT IS MEANT BY DISCRETION?

1. The Cadet Wing has granted the Honor Committee authority to recommend to the Commandant "discretion" or a second chance in unusual and limited cases. A central factor in all these cases has been the perception by the Honor Board that the cadet involved has experienced a significant reassessment of the importance of his personal integrity. These cases involve men whose total character and attitude reflect an inner strength which seems to have emerged from experience amounting to a very high level of moral and ethical stature. Such a reaction is certainly not typical of the majority of the cadets involved in an honor violation. As the Honor Representatives view these cases, the cadets involved have truly learned the importance of the Honor Code and appear to be determined and able to live by its precepts.

2. While there is no rigid criteria for the granting of discretion, there has evolved a set of guidelines which an Honor Board uses to assess the appropriateness of discretion in a particular case. These guidelines are:

a. Is the man a fourth classman?

b. Was the case self-reported?

c. Was there some type of unusual pressure involved in the incident?

3. Most important, has the cadet truly learned the personal value of honor and resolved to live honorably in the future?

4. These guidelines have proven their worth in establishing consistency in the granting of discretion.

We have just touched on the operation and mechanics of the Honor Code. The real experts are the cadets who live under this honor system. Ask your son if you have any questions.

### III. CONDUCT AND DISCIPLINE WITHIN THE CADET WING

#### A. WHAT IS MEANT BY CONDUCT AND DISCIPLINE?

1. Cadets attending the United States Air Force Academy are members of the military service who are voluntarily undergoing at Government expense a course of academic, military, physical and character training designed to prepare them for service as officers in the United States Air Force. In the course of such training they must learn to be prepared to accept full responsibility for all that they do or fail to do and to place loyalty to the service above self-interest or loyalty to friends or associates. For this reason, the disciplinary system of the United States Air Force Academy is correctional and educational in nature rather than being legalistic or punitive.

2. Any cadet who violates regulations, commits acts to the prejudice of good order and military discipline, or fails to maintain the standards of a good cadet and a gentleman - whether through design, neglect, carelessness or failure to perform duty - shall be adjudged to have committed an act of misconduct. These delinquencies will be corrected according to directives issued by the Commandant of Cadets.

#### B. WHAT TYPES OF PUNISHMENTS ARE GIVEN TO CADETS?

1. Demerits
2. Confinements
3. Tours
4. Restriction

#### C. WHAT IS MEANT BY A DEMERIT?

1. Demerits are marks of misconduct. The total number of demerits awarded determines a cadet's standing in conduct. An excess accumulation of demerits is cause for the automatic review of a cadet's Academy record to determine his retainability.

#### D. WHAT IS MEANT BY A CONFINEMENT?

1. A confinement is a period of time during which a cadet is confined to and may not leave his room except when specifically authorized by the Squadron Air Officer Commanding or Officer-in-Charge. During a confinement period, the room of the cadet serving said confinement is off limits to visitors. Confinement periods are listed in the Air Force Cadet Wing Schedule of Calls. Exceptions to this schedule will be prescribed only by the Commandant of Cadets.

E. WHAT IS A TOUR?

1. A tour is a period of marching with a rifle. (Fifty minutes)  
Tour periods are listed in the Air Force Cadet Wing Schedule of Calls.  
Exceptions to the tour schedule will be prescribed only by the Commandant of Cadets.

F. WHAT IS MEANT BY RESTRICTION?

1. Restriction is a punishment imposed on a cadet denying him all privileges, including escorting, and permits, except for On-Base Chapel Permits. Except when scheduled duties require him to be elsewhere, a cadet in restriction is limited to cadet dormitories, Fairchild Hall, Mitchell Hall, Cadet Chapel, and athletic areas for exercise only. A restricted cadet cannot participate in extracurricular activities or trips, unless authorized to do so by the Commandant of Cadets. Cadets serving restriction will not be assigned duties as Duty Officer, Cadet in Charge of Quarters, Dormitory Inspector, Command Post Detail, Acting Squadron, Group, or Wing Commander.

G. WHAT ARE CLASS I, II, OR III OFFENSES?

1. A Class I offense is a minor breach of conduct for which up to ten demerits may be awarded.

2. A Class II offense is a minor breach of conduct for which up to 20 demerits and/or 20 punishments may be awarded.

3. A Class III offense is a major breach of conduct requiring a Commandant's Disciplinary Board.

H. WHAT ARE PUNISHMENTS?

1. Punishments are tours or confinements awarded as a result of Class II or Class III offenses or excess demerits. Cadet officers will serve confinements. All other cadets will march tours.

I. WHAT IS A MONTHLY DEMERIT ALLOWANCE?

1. Each cadet is permitted to accumulate a prescribed limit of demerits within a given calendar month without punishment. Demerits received in excess of this monthly limit are converted to punishments at the end of each month. No more than 24 excess demerits will be converted each month. Demerits received as a result of a Commandant's Disciplinary Board are not included in determining punishments for excess demerits. The monthly allowance is:

- a. Upperclassmen - 12 demerits per month.
- b. Fourth Classmen - 18 demerits per month.

J. WHAT IS A DEMERIT PERIOD ALLOWANCE?

1. The conduct standing of each cadet is determined by the number of demerits he has accumulated at any given point in time within a given demerit period as compared to the cumulative allowance for the same period. All demerits received from any source during the demerit period, including Commandant's Disciplinary Boards, are included in determining the cadet's conduct standing. The demerit period allowance is stated and is in effect in two ways; cumulatively at the end of each month during the demerit period, and the total at the end of the demerit period. Demerits are calculated and published monthly and reflect the total demerits received in the previous month and also in the previous six months. The limiting number of demerits for each class for a demerit period are:

- a. First Class - 72
- b. Second Class - 102
- c. Third Class - 126
- d. Fourth Class - 150

K. WHAT IS A FORM 10?

1. A Form 10 is an Air Force Cadet Wing form that is used to report an offense.

L. WHAT IS CONDUCT PROBATION?

1. When a cadet exceeds his monthly demerit allowance for three consecutive months, his case will be referred to a Commandant's Disciplinary Board for probable placement on Conduct Probation.

2. If, during a demerit period, a cadet exceeds 75% of his allotted allowance, he will be recommended for Conduct Probation by his Squadron AOC.

3. If during a demerit period a cadet exceeds 90% of his allotted allowance, he may be recommended for out of cycle aptitude probation by his AOC.

4. When a cadet is placed on Conduct Probation, the Deputy Commandant's office will prepare a letter which requires that the individual be counseled by the Air Officer Commanding once a month for the next three months, that he be allowed only those privileges of the next lower class, that the letter be shown to his reporting official within his Chain-of-Command and returned to his AOC after completion of the indorsement, and that he will advise his parents or guardian within five days of receipt of the notice of his probationary status and the reason therefor.

5. Cadets on Conduct Probation will be counseled by their Squadron AOC at least monthly. A progress report is maintained in the Cadets Squadron Personnel Record. On 1 November and 1 March, each AOC forwards an overall progress report through channels to the Commandant; he may at this time recommend that the cadet be removed from probationary status. When the Commandant directs that a cadet be removed from Conduct Probation, a letter is prepared by the Deputy Commandant's office removing the individual from Conduct Probation, and directing the individual to show the letter to his immediate supervisor in the Cadet Chain-of-Command, return it to the Deputy Commandant's office for inclusion in his personnel record after completing the indorsement, and to advise his parents or guardian within five days of receipt of the notice of his removal from probation. The Commandant of Cadets is the only official authorized to place cadets on Conduct Probation.

6. Any cadet who demonstrates unsatisfactory conduct trends may be recommended through channels for probationary status by his AOC.

#### M. WHAT IS DEFICIENCY IN CONDUCT?

1. Anytime a Squadron AOC believes that a cadet on Conduct Probation has failed to show improvement, he will recommend to the Commandant of Cadets that the cadet's case be considered by a Commandant's Board.

2. Anytime a cadet exceeds his demerit period allowance, he will normally be recommended through channels to a Commandant's Board to show cause for retention.

3. A cadet found deficient in conduct by a Commandant's Board will be recommended for dismissal. If the Commandant concurs, he will recommend to the Academy Board that the cadet be separated from the Academy for deficiency in conduct.

#### IV PRIVILEGES

##### A. WHAT KIND OF PRIVILEGES DOES MY SON GET AND HOW DOES HE GET THEM?

1. A privilege is a privilege and not a right. Privileges are a contract between a cadet and his approving official. A cadet taking advantage of privileges, permits, or authorizations must familiarize himself with the scope and limitation pertaining to them.

2. Duty commitments take precedence over privileges. Cadet Commanders insure manning requirements and duty commitments are met at all times.

3. All privileges, permits, and authorizations are requested on an Air Force Cadet Wing Form 99, "Request for Privilege". This form is submitted to the Cadet Squadron Commander and AOC one day in advance of the privilege date. A cadet using a privilege or permit signs out on an Air Force Cadet Wing Form 19A, "Sign In/Out Register", and marks his status card.

4. A cadet using a privilege or permit will not exceed 200 statute mile radius of the Academy without specific approval of his Squadron Commander and AOC.

5. Academic or Conduct Probation will affect the status of a cadet's privileges. A cadet who is deficient in academics may receive weekend academic call to quarters (WACQ) and have his privileges reduced by his Class Committee or Chain of Command. If a cadet is placed on Conduct Probation, his Cadet Commander, AOC, or a Commandant's Disciplinary Board may recommend a reduction in privileges.

6. The Cadet Squadron Commander or AOC will, at any time, limit the privileges, permits, and authorizations of cadets whose performance of duty is questionable.

7. A cadet who has confinements to serve over a weekend will not be permitted privileges or permits on that weekend until all confinements have been served. A cadet who completes his last Saturday confinement at taps (Sunday 0130) may not depart until Release from Quarters or after the last military duty, whichever is later on Sunday.

8. Cadets in arrest or restriction are not authorized to use privileges, permits, or authorizations unless authorized by an operations plan covering a specific event.

9. Cadets who remain within the confines of the cadet area while signed out on a privilege must be in cadet uniform prescribed for the activity in which he is engaged.

10. A cadet using a privilege or permit who is unable to return by the prescribed sign in time will immediately notify the Cadet Squadron Commander, AOC, and Group Duty Officer.

11. A cadet requiring emergency medical or dental treatment any time he is away from the Academy will use Government facilities when practicable. If medical care is required or provided by a civilian agency, the cadet will inform his AOC and the nearest military hospital commander or his designated representative.

12. Separate letters of instructions are published to cover holiday periods and such special privileges as may be granted. We will try and furnish you with this information in our periodic mailings to the parents.

B. WHAT IS A WEEKEND PASS?

1. Upon approval of the Cadet Squadron Commander and AOC, cadets may sign out on weekend passes after their last military duty on Saturday (Saturday lunch is not considered a military duty.) All cadets must sign in from weekend pass by evening call to quarters on Sundays.

2. On weekends designated as extended weekends by the Commandant, a cadet who has been granted an extended weekend pass is authorized to leave the Academy on Friday after last class or last military duty, whichever is later. All cadets must sign in by the evening call to quarters on Sundays or holidays.

3. A cadet using a weekend pass may wear civilian clothes in accordance with cadet regulations.

C. WHAT IS AN OFF-DUTY PRIVILEGE, (ODP)?

1. A cadet on an off-duty privilege is authorized to be away from the Academy during the following times:

<u>Type of Day</u>	<u>Depart</u>	<u>Return</u>
Academic Day	1525 or last military duty whichever is later	1915
Saturday	Last military duty	taps
Sunday and Holiday	Release from quarters or last military duty, which- ever is later.	1915
Evening Preceding Holiday	Release from quarters or last military duty, which- ever is later	taps

2. The Cadet Squadron Commander approves off-duty privilege requests.

3. A cadet using an off-duty privilege may wear civilian clothes in accordance with Cadet Regulations.

4. Individual privileges are cumulative per semester. Guidelines for class privileges are listed in the following table.

<u>First Class</u>	<u>Basic Privilege</u>	<u>Commandant's Dean's List</u>	<u>Superintendent's List</u>
Extended weekend	unlimited	--	--
Weekend	unlimited	--	--
Saturday/Sunday/ Holiday off-duty privilege	unlimited	--	--
Academic Day off-duty privilege	unlimited	--	--
<u>Second Class</u>			
Extended weekend	(See Note 1)		
Weekend	5/semester	6/semester	2/month
Saturday/Sunday/ Holiday off-duty privilege	6/month	7/month	unlimited
Academy Day off-duty privilege	unlimited		
<u>Third Class</u>			
Extended weekend	--	1/semester	2/semester
Weekend	3/semester	3/semester	3/semester
Saturday/Sunday/ Holiday off-duty privilege	4/month	5/month	6 month
Academic Day off-duty privilege	unlimited		

<u>Fourth Class (fall)</u>	<u>Basic Privilege</u>	<u>Commandant's Dean's List</u>	<u>Superintendent's List</u>
Weekend	1/semester		
Saturday/Sunday/ Holiday off-duty privilege	2/month		
<u>Fourth Class (spring)</u>			
Weekend	1/semester	2/semester	2/semester
Saturday/Sunday/ Holiday off-duty privilege	3/month	3/month	4/month

Note 1: On mandatory weekends (CW weekends), for exceptional reasons only, eligible cadets may sign out on extended weekends provided they return for Saturday morning training. On non-mandatory training Saturdays (AOC weekends), all eligible cadets may be allowed to upgrade weekends to extended weekends. In all cases, permission of the AOC and Cadet Squadron Commander is required.

#### D. WHAT ARE PERMITS?

1. There are four different types of permits: Visiting, Business, Academic, and Special.

a. A visiting permit is to be used for the specific purpose of visiting and/or dining with the following male personnel.

(1) USAFA commissioned, warrant, and noncommissioned officers.

(2) USAFA coaches.

(3) Commissioned officer instructors assigned to the 3253rd PTS. (These are the pilot instructors who teach our First Classmen light plane training.)

(a) The Cadet Squadron Commander or AOC approve visiting permits. A cadet using a visiting permit will proceed directly to the host's residence and will remain at the host's residence in the company of his host throughout the period of the permit. At the conclusion of the visit, the cadet will proceed directly back to the cadet area and sign in.

(b) A cadet may utilize a duty authorized visiting permit on Friday, Saturday, or a day preceding a holiday, the permit limits are release from quarters or last military duty, whichever is later to 2200 hours.

(c) On Sunday or a holiday preceding an academic day, the permit limits are release from quarters or last military duty, whichever is later to 1915 hours. A visiting permit does not remove a cadet's chapel obligation.

(d) First Classmen may request a visiting permit on any day. Permit limits are release from quarters or last military duty, whichever is later to 2200 hours.

(e) First, Second, and Third Class Cadets may wear appropriate civilian clothes while on a visiting permit. Fourth Classmen will wear the Quasi-official uniform or Service Alpha during the fall semester. During the spring semester, appropriate civilian clothes may be worn.

(f) Cadets are responsible for informing their host of the limitation of a visiting permit if necessary.

b. A business permit is to be used for the specific purpose of conducting personal or government business during free periods and is limited to the specific places to which the cadet is cleared by his AOC or Cadet Squadron Commander. Cadets on a business permit will go directly to and from the places of business authorized in the permit. The intent of the business permit is that its use be limited to necessary business that cannot be conveniently conducted on a weekend. During academic call to quarters, business permits will only be granted in rare cases for exceptional reasons.

(1) If the cadet is conducting business on behalf of the Academy or otherwise acting as an official representative of the Air Force, the prescribed uniform will be Service Alpha. If the business is personal, appropriate civilian dress may be worn. Fourth Classmen will always wear Service Alpha during the fall semester.

(2) Cadets may request business permits for the purpose of visiting cadets who are hospitalized at the USAF Academy Hospital or any Colorado Springs hospital. Hospital visits will normally be conducted during release from quarters and will in all cases fall within the visiting hours permitted by the hospital.

c. Academic permits are controlled by the USAF Academy Scheduling Committee. This is the central coordinating activity for the allocation of cadet academic and scheduled time. This committee is comprised of eight officer members; four from the Commandant's department, including the recorder; two from the academic department; and two from the athletic department. This committee convenes every Tuesday and either approves or disapproves all cadet absences from all academic classes.

d. A special permit is permission to be absent from duty where such an absence cannot be granted under any other privilege permit defined by regulation. Examples of circumstances requiring special permits are court appearance during duty hours and visits by parents during weekday nights.

(1) Requests for special permits involving excusal from classes or duty will be processed on USAFA Form 17, "Request for Scheduling Committee Action". Requests should reach the Scheduling Committee not later than two weeks prior to the event. In rare circumstances where the event is unexpected, Cadet Group Commanders and AOC's may approve a special permit.

#### E. WHAT IS A CADET COMMANDER PRIVILEGE?

1. A Cadet Commander Privilege is the authority to be absent from the cadet area beyond the time/area limits that govern weekend passes and off-duty privileges. Cadet Commander Privileges are permitted in recognition of the time-consuming work required to lead the Cadet Wing.

2. The use of a Cadet Commander Privilege is limited to the Cadet Wing Commander, Cadet Wing Staff, Cadet Group Commanders, Cadet Group Staff, and Cadet Squadron Commanders. Cadet Commander Privileges will not exceed taps and/or academic class limits outlined in regulations.

3. Cadet Commander Privileges are authorized at the discretion of the respective Wing/Group Commander, with the concurrence of the AOC.

#### F. WHAT IS A CADET COMMANDER PERMIT?

1. A Cadet Commander Permit is the authority of a Cadet Wing, Group, or Squadron Commander to excuse a cadet from a military duty or formation. Cadet Commander Permits are authorized to provide compensatory time off to cadets involved in late night staff business, official functions, and other significant duties. Excusals will have specific time limits and will not interfere with academic class time. Cadets will not exceed cadet area limits while using a Cadet Commander Permit.

G. WHAT COMPRISES AN ACADEMIC DAY?

1. 6:00 am Release from Quarters
- 6:40- 7:05 Breakfast (optional for upperclassmen)
- 7:20-11:10 Classes or study periods
- 11:35-12:10 pm Lunch
- 12:35- 3:45 Classes or study periods
- 3:50- 5:40 Intramurals or Inter-Collegiate athletics
- 6:30- 7:00 Dinner
- 7:15-10:45 Study periods, library and quarters
- 10-45 Taps

Cadets at the Service Academies are entitled to a monthly basic pay at the rate of 50 percent of the base pay of a Second Lieutenant with less than two years service. The current rate of pay for a Second Lieutenant is \$530.70. Therefore, a cadet receives \$265.35 per month.

Cadets are also entitled to a Basic Allowance for Subsistence of \$1.63 per day. However, the only time the subsistence allowance is credited to a Cadet account is when he is on an official absence from the Academy. During periods that a cadet is at the Academy, his allowance is transferred to the Cadet Dining Hall and is used to purchase the food served to the Wing.

Since the basic pay is subject to Federal Withholding and FICA tax, all cadets must file a tax return at the end of the calendar year.

A Cadet's income is closely budgeted during his four years at the USAF Academy. The cadet budget serves two purposes: First, the majority of the uniforms and equipment required during the four years as a cadet are purchased during the first few months the cadet attends the Academy. He is permitted by law to go into debt up to \$600.00 to purchase these required items. Through the budget, he is programmed to repay this debt as rapidly as possible--usually by the end of his fourth class year--while at the same time meeting other financial obligations and receiving various allowances to meet personal needs. The same Public Law which authorizes the loan also permits cadets who depart the Academy involuntarily before graduation, and before the loan is repaid, to turn in sufficient items of distinctive uniforms to offset their indebtedness. However, if a cadet departs the Academy voluntarily in an indebted status, no statutory provision exists for the Academy to accept uniforms, and the loan must be repaid from accrued monies in the cadet account or by future remittance.

The second purpose of the cadet budget is to fulfill the USAF Academy policy that when each cadet graduates he receives a minimum of two months' basic pay and allowances of a single Second Lieutenant. Based on the present pay rates, the graduation allowance equals \$1,375.00. Since graduates are authorized up to two months' leave prior to reporting to their first duty station, the graduation allowance provides necessary funds to see them through the leave period and until they begin receiving pay as Second Lieutenants.

During the third and second class years, cadet pay accounts are built up through the cadet budget to meet the graduation reserve payment policy. Any excess over the graduation reserve is paid to cadets in January of their first class year. In addition, First Class cadets receive their monthly net pay--all income, less charges--beginning in January of their First Class Year.

The budgeted charges against cadet accounts are those which affect the majority of cadets in a particular class or the whole Wing. A description of these charges follows:

1. Statutory charges: Federal Income Withholding Tax and FICA (Social Security).

2. Fixed charges:

a. Barber -- \$2.00 per month for any number of haircuts a cadet may require, or desire, during a month.

b. Laundry and Dry Cleaning -- a monthly charge assessed equally to each cadet in the Wing to pay the costs of contracts with several local business establishments for the laundry and dry cleaning of cadet clothing. There is no limit to the number of pieces of laundry to be cleaned per week, and up to seven items may be dry cleaned each week.

c. Distinctive Uniform Tailoring -- a quarterly charge assessed against each cadet, by class, to cover the costs of a contract to provide tailoring services for distinctive cadet uniforms. The fourth classman is charged more during the year than cadets of the upper three classes since most tailoring is performed in conjunction with the initial issue of uniforms to the fourth class.

d. Allied Arts Society -- a one-time charge for all cadets; the money is used to bring to the Academy recording artists, Broadway shows, or other noted guests to perform for the cadets.

e. Athletic Association -- a one-time charge for all cadets for all athletic contests held at the USAF Academy.

f. Talon and Polaris -- one-time charges for a subscription to the cadet magazine published by the cadets and for their year-book.

g. Class Contingency Fund -- a one-time charge of \$3.00 against the pay accounts of all Fourth Classmen for monies to be used by that class during their four years at the USAF Academy to meet contingencies and provide loans to cadets for emergency leaves, etc. This money is used during the First Class Year to partially defray the expenses of "100th Night", a First Class party to celebrate anticipated graduation.

h. Officer Uniforms -- a one-time charge against the pay accounts of the members of the First Class for Officer uniforms and accessories which the cadets purchase for use subsequent to graduation and commissioning.

3. Variable charges:

a. Shoe Repair and Personal Tailoring -- charges against individual pay accounts only when shoes are repaired or an item of civilian clothing or non-distinctive uniform is mended or altered.

b. Life Insurance -- an optional monthly charge of \$3.50 per month for a \$20,000 Term Life Insurance policy which may be converted after graduation.

c. Class Ring -- an optional charge for members of the Second Class for purchase of a Class Ring.

d. Individual charge sales through the Cadet Store for the purchase of cadet uniforms and equipment and textbooks.

Also programmed in the Cadet Budget are the various allowances cadets receive for personal needs, to meet various financial obligations, and to have additional money for periods of absence from the Academy. All allowances are deposited into each cadet's personal checking account at the end of the month. Programmed allowances are as follows:

	1st Class	2nd Class	3rd Class	4th Class
Monthly Cash	*90.00	70.00	55.00	40.00
June Week	200.00			
Thanksgiving Leave	75.00	75.00	75.00	25.00
Christmas Leave	150.00	150.00	150.00	150.00
Spring Leave		75.00	75.00	75.00
Summer Leave		150.00	150.00	150.00
Civilian Clothing			180.00	
Auto Insurance	400.00			
Auto Winterizing	65.00			
Monthly Checking Account Maintenance	*1.00	1.00	1.00	1.00

\*Paid only for the months July through December. Starting in January, First Class Cadets receive their net pay, and do not receive any allowances except for the June Week Allowance at the end of May.

Cadets who attend away football games also receive a football game allowance the month prior to the game. For away football games in the immediate area, such as Colorado and Wyoming, all cadets receive a \$10.00 allowance for each game.

The Cadet Budget reflects programmed account balances, by month, for each class. These balances are established as minimum amounts required to attain the financial goal of the graduation reserve. Upper class cadets whose total pay accounts do not meet the programmed balances for their class receive a reduced monthly allowance until their accounts are restored to the required balance. Amounts withheld are as follows:

Third Class Year	\$5.00 per month
Second Class Year	10.00 per month
First Class Year	15.00 per month

As noted previously, after cadets have repaid the loan for equipment and uniforms, monies are accrued in their pay accounts toward the graduation reserve objective. Instead of having this money lie dormant in the cadet accounts, the excess funds are withdrawn periodically and placed in a Cadet Personal Investment Trust Fund (CPITF) where they are invested to earn additional monies for the cadets. Investments are limited to U.S. Treasury Bonds and Notes, U.S. Government Agency Securities, and/or savings accounts, Certificates of Deposits and Banker's Acceptances of government insured United States Banks. Thus, no cadet monies can be lost on investments made by the CPITF. The CPITF Committee is composed of senior Air Force Academy officers, the Cadet Wing Logistics Officer and the President of the First Class.

Excess funds are normally withdrawn from cadet accounts for investment twice a year and are divided proportionately to each cadet based on the amount of his individual investment in the Cadet Personal Investment Trust Fund. Distribution of earnings is made in December and again in May, so that members of the First Class receive their portion of earnings prior to their graduation.

During the Fiscal Year 1971, the Fund had an effective yield of 6.8%, and earned an average of \$223.06 for each graduate of the Class of 1971 during his four years at the USAF Academy.

Cadet pay accounts are maintained on a computer so there is a strict accounting of each cadet's income, charges, and individual balance in the Cadet Personal Investment Trust Fund. All cadets sign a receipt for each item of equipment and uniforms received, and these are the basis for the charges against individual pay accounts. Every cadet receives a monthly pay statement which reflects all income, charges and allowances for the month; also the status of his total account balance, including his investment in the Cadet Personal Investment Trust Fund. Therefore, by reviewing his monthly pay statements and reading the Cadet Budget (which is published as a Cadet Wing Regulation), each cadet has the opportunity to be aware of his current financial status during his tenure at the United States Air Force Academy.

Third Class Year 15.00 per month

Second Class Year 10.00 per month

First Class Year 15.00 per month

As noted previously, after cadets have paid the fees for equipment and uniforms, monies are accrued in their pay accounts toward the graduation award objective. Instead of having this money lie dormant in the cadet accounts, the excess funds are placed in a Cadet Personal Investment Trust Fund (CITF) where they are invested in various equity funds for the cadets. Investments are limited to U.S. Treasury bonds and U.S. Government Agency Securities and/or savings accounts. Dividends of Deposits and Bonds's maturities or government securities listed in the CITF can be used in investments and by the CITF. The CITF Committee is composed of cadet Air Force Academy officers, the Cadet Wing Captain, and the President of the CITF.

These funds are normally withdrawn from cadet accounts for investment during a year and are then periodically re-evaluated to each cadet's account. His individual investment in the Cadet Personal Investment Trust Fund. The CITF is a trust fund established by the Air Force Academy. The CITF is a trust fund established by the Air Force Academy. The CITF is a trust fund established by the Air Force Academy.

During the fiscal year 1971, the fund had an effective yield of 6.5% and earned an average of \$11.00 for each graduate of the class of 1971 during the four years at the USAF Academy.

## VI CADET RECREATION

### A. WHAT RECREATIONAL AREAS ARE AVAILABLE TO CADETS?

1. Farish Memorial Recreation area and the Lawrence Paul Picnic area are available for organized cadet activities. Farish Memorial is located west of the Academy and takes approximately one hour by road to reach the site. The cadets may fish and use the barbecue facilities that are available. Overnight accommodations are available for cadets and guests in individual groups provided that a chaperon couple (officer and wife) are present.

2. The Lawrence Paul Picnic area is available to cadets and their guests. It is located approximately 500 yards from the top of Cadet Drive. Barbecue, volleyball, and restroom facilities are available.

### B. WHAT EXTRACURRICULAR ACTIVITIES ARE AVAILABLE?

1. Cadets may belong to organized extracurricular activities in order to make available supervised outlets for interests not provided for in the formal academic, athletic, or military training programs. These activities are organized into categories. Following is a list of these activities.

#### Representative

- a. Competitive Activity
  - Aviation
  - Bowling
  - Forensic Association
  - Handball
  - Judo
  - Model Engineering
  - Parachute
  - Rugby Football
  - Skeet
  - Soaring
  - Squash
  
- b. Mission Support Activity
  - Big Brothers
  - Bluebards
  - Boy Scouts
  - Cadet Band
  - Cadet Drum and Bugle
  - Cadet Aid for POW's
  - Chorale
  - Falconers
  - Interaction
  - KAFA (Radio Station)
  - Photography

- c. Professional Activity  
AIAA (American Inst. of Aero and Astro)  
Astronomy  
Biology  
Chemistry  
Civil Engineering  
Computer Science  
Economic and Management  
Far Eastern Studies Group  
Fine Arts  
Forum  
French  
Geography  
German  
History  
IEEE (Inst. of Elect & Electronic Engineering)  
Mathematics  
Mechanics  
Navigation  
Physics  
Professional Studies  
Psychology  
Russian  
Spanish
- d. Publications Activity  
Contraails  
Dodo  
Polaris  
Talon
- e. Recreational Activity  
Amateur Radio  
Autosports  
Bowmen  
Bridge  
Fishing  
Hunting  
Karate  
Mountaineering  
Saddle  
Scuba  
Ski  
Volleyball  
Weightlifting

2. A Fourth Class cadet may join an organized cadet extracurricular activity after the fall mid-semester progress report provided that:

- a. He is not on academic or conduct probation.
- b. He meets the membership criteria of the activity.
- c. Upperclass cadets may join any organized extracurricular cadet activity for which he is eligible, provided he is not on academic or conduct probation.
- d. Any cadet who belongs to any of these activities and goes on probation will not be allowed to participate in trips, events and meetings until removed from probation. He may, however, retain his membership.

## VII YOUR SON AND ATHLETICS

### A. WHAT KINDS OF SPORTS DOES MY SON TAKE THE FIRST YEAR?

1. Your son undergoes a strenuous basic summer training program designed to develop his strength, endurance, agility and coordination. Included are conditioning exercises, inter-squadron field day, and athletic squad screening or recreational activities. A physical fitness test and a swimming test are given to each cadet. During the academic year each fourth classman receives instruction in boxing, gymnastics, swimming, wrestling, and one carry-over skill (either golf, tennis, handball, or squash). Cadets who do not meet the Academy standards in swimming or physical fitness will participate in a remedial program in lieu of a carry-over skill.

### B. WHAT DOES MY SON TAKE AS A THIRD CLASSMAN?

1. As a third classman, body development is emphasized through instruction in judo and swimming, including survival and lifesaving. Each cadet receives instruction in two more of the four carry-over skills.

### C. WHAT DOES HE TAKE AS A SECOND CLASSMAN?

1. Leadership development is emphasized in the second class year. Through an instructor training course, cadets develop the leadership skills necessary to administer the basic cadet summer training program. In addition, each cadet takes the remaining carry-over skill and receives instruction in unarmed combat and volleyball.

### D. WHAT DOES HE TAKE AS A FIRST CLASSMAN?

1. The development of leadership traits is continued in the first class year. A physical fitness methods course introduces your son to various programs and techniques of developing and maintaining physical fitness. The goal is to instill principles of fitness that will carry over for the individual as well as assist him in learning how to supervise Air Force personnel in physical fitness programs. In addition, the cadet takes advanced unarmed combat, badminton, and advanced elective activities.

### E. WHAT IS THE INTRAMURAL PROGRAM?

1. Intramural athletics are part of the prescribed physical education program. Intramural participation provides the cadet with broad experience in both team and individual sports. Each cadet who is not engaged in an inter-collegiate sport is required to compete in intramural athletics.

Each squadron in the Cadet Wing is represented by a team in every sport conducted during the fall, winter, and spring seasons. Cadets administer the program under the supervision of physical education instructors. The program gives the cadets experience in coaching teams, officiating contests, and administering athletic programs. The schedule of intramural athletics is:

Fall - football, lacrosse, flickerball, and tennis

Winter - boxing, wrestling, water polo, handball, volleyball, and squash.

Spring - rugby, basketball, swimming, cross-country, soccer, and Cadet Wing Open Boxing Championships.

#### F. WHAT ARE INTERCOLLEGIATE ATHLETICS?

1. Intercollegiate athletics provide a source of competition for a large number of cadets to compete in individual or team sports against colleges and universities. Those individuals and Academy teams who qualify and have been recognized for their outstanding achievements are provided the opportunity to compete in the National Collegiate Athletic Association Tournaments, post-season bowl games, Pan American games and the Olympics. Their participation in such prestigious events reflects the competitive spirit, leadership and sacrifice desired in future military officers. Eighteen intercollegiate sports are available to cadets.

Fall - football, cross-country, soccer, water polo.

Winter - basketball, fencing, gymnastics, swimming, wrestling, ice hockey, indoor track, rifle, and pistol.

Spring - baseball, golf, tennis, track, and lacrosse.

2. The Academy's varsity teams are known as the Falcons. The teams compete with leading colleges and universities from all parts of the nation. In the future we shall try and keep you, the parents, informed about the appearances of our Falcon teams in your area. We welcome you to come and support our teams anytime they are on the road. (See the attachment to this handbook for our athletic schedule.)

G. HOW DO WE THE PARENTS ORDER TICKETS FOR THE ACADEMY'S AWAY FOOTBALL GAMES?

1. This is a frequently asked question by you the parents. The football tickets we receive from the host colleges are for the most part end zone or near end zone. Since these colleges depend on local attendance, the best seats will go to season ticket holders, student body, and alumni. The remaining tickets are then given to the visiting college. (We do the same thing.) If you as a parent have a better in than we do, then we suggest that you make your purchase at the other end. If you are unable to purchase tickets in your area then order yours by writing to:

Ticket Office  
USAF Academy CO 80840

2. You will find the normal price is \$6.00 per ticket. These prices are subject to change at any time.

VIII MISCELLANEOUS QUESTIONS AND ANSWERS

A. HOW DO I JOIN OR FORM A PARENTS CLUB?

1. We now have many Parents Clubs throughout the nation. If one does not exist in your area, you may write to the Academy for a guide-book in helping you start one. Write to:

USAFA (RRV)  
USAF Academy CO 80840  
ATTN: Parents Club Project Officer

2. Every month the President of each Parents Club receives a Candidate Advisory Newsletter and any other items of interest which can be passed along by the President at the next Parents Club meeting in that area. A list of present Parents Clubs is attached.

B. WHEN MY SON GETS A CAR, WHERE SHOULD IT BE REGISTERED?

1. A cadet may register his car in either his home state or the state he is stationed in. If the car is registered in his home state, then he is subject to all taxes that state desires to impose upon that vehicle. If the vehicle is registered in the state where he is stationed as a non-resident, he may take advantage of any exemptions which that state offers to a non-resident military resident. He should check with his local legal office to get the latest tax benefits offered between his home state and Colorado.

C. CAN I CLAIM MY SON AS AN EXEMPTION WHILE HE IS A CADET?

1. You may not claim your son as an exemption during his last three years as a cadet.

2. Each cadet at the Academy will be required to file his own income tax returns. Each Fourth Class Cadet who enters the Academy on 5 July of this year will have credited to his account \$1,356.54. This amount must be reported by him as income from the Air Force. He need not, however, report the value of his subsistence (food) allowance, or the value of the lodging, medical care and other services, furnished him at the Academy.

3. Even though a Fourth Class Cadet earned more than \$600.00 during 1972, a parent may still claim an exemption for him as a dependent during 1972. This is true because a cadet qualified as "student attending a full-time course at an educational institution" during 1972. In order to claim the exemption, the parent must have contributed more than half the cadet's support for the year. More than half the support refers to dollar value, and not to the length of time support was furnished.

4. This information is based on the tax laws and current rulings of Treasury officials. It is, however, informative only and should not be considered as necessarily reflecting the official position of the Internal Revenue Service.

D. HOW CAN WE CONTACT OUR SON DIRECTLY BY PHONE, AND WHAT IS THE BEST TIME TO DO SO?

1. The best time to phone your son is on the weekends. We try to discourage calls from parents when their son has "Call to Quarters" (study time). Have your son forward his squadron phone number and that of his AOC. It is best that you and your son make prior arrangements as to the time you wish to call each other. In case of emergency, and the squadron phone is busy, call either the Wing Command Post (303 472-2910) or the Academy operator who will be happy to assist you. (303 472-1818)

E. MAY I KISS AND HUG MY SON IN PUBLIC?

1. Why, certainly. New cadets are briefed about "Public Display of Affection" (PDA). Many of the cadets think this includes their mother; it doesn't. However, this does include their girlfriends.

F. CAN MY SON RESIGN WITHOUT MY PERMISSION?

1. Yes, but in each instance you will be notified of your son's intentions before he is allowed to submit his resignation.

G. I SENT MY SON SKI EQUIPMENT THREE WEEKS AGO AND HE HASN'T GONE SKIING YET; WHY?

1. The Ski Club is the largest recreational club at the Academy, having over 2,200 members. We send 12 buses, approximately 480 cadets, per weekend to six ski areas. Maybe your son's turn is next week. Maybe your son is picking the most popular ski slope each week. He should ask the ski representative in his squadron for a little advice.

H. MY SON IS A THIRD CLASS CADET; WHY CAN'T HE OWN A CAR?

1. The responsibility, purchase, and operation of a car is reserved for those cadets who become seniors. If more than one class operated cars, we would not have the room to park or control them.

I. WHEN CAN MY SON OWN A CAR?

1. Your son may have his car at the Academy beginning the first day of June Week in his second class year.

J. WE PLAN TO VISIT OUR SON ONE WEEKEND THIS SEMESTER. CAN WE BE ASSURED THAT HE WILL BE FREE TO VISIT US?

1. If your son is under any form of restriction, you would not be able to visit with him unless permission was given by the Commandant of Cadets. Your son should be contacted first before you plan a visit.

K. WHY CAN'T OUR SON HAVE THE SUMMER OFF LIKE OTHER COLLEGE STUDENTS?

1. Your son has required leadership courses that he must take in order to graduate. Most of these courses are offered in the summer and may require his absence from the Academy. During any particular summer, he may choose to give up some of his leave time in order to take additional courses. One such course is parachute training when cadets voluntarily give up a week of leave in order to get their jump wings.

L. WHEN MY SON GRADUATES, WHAT IS HIS COMMITMENT?

1. Each cadet upon graduation is required to serve on active duty for five years. If he goes to pilot or navigator training, he assumes another year of active duty. However, while he is attending this additional training, he is on active duty and fulfilling one year of his commitment while a cadet; hence, when he finishes pilot or navigator training he still has five years left.

M. WHEN A CADET IS DISMISSED, IS HE ELIGIBLE FOR UNEMPLOYMENT COMPENSATION?

We checked with our Legal Office, and they in turn checked with the State of Colorado. Here is their answer:

1. The question of whether a cadet who is disenrolled is eligible for unemployment compensation was referred to Mrs. Carol Kendal at the Colorado Department of Employment Office in Colorado Springs, Colorado. She advised that the employment credits complied while an individual is in cadet status are assignable to any state where the cadet makes a claim for

compensation even though the cadet is not considered a veteran. As long as the cadet has been issued an Honorable Discharge Certificate or a General Discharge Certificate under honorable conditions, benefits will be paid. If an Undersirable Discharge Certificate is issued, the Veterans Administration investigates the circumstances surrounding the discharge to determine eligibility. A Bad Conduct Discharge and Dishonorable Discharge Certificate will not be accepted when a claim is presented. Therefore, where a cadet is disenrolled from the Academy and received an Honorable Discharge or a discharge under honorable conditions, he would be eligible for unemployment compensation.

2. Students at the Prep School do not qualify for unemployment benefits.

3. State unemployment compensation benefits vary greatly from state to state, so it is advisable to check with the particular state where a claim is to be made as to the amount that can be collected.

N. IF MY SON SHOULD LEAVE THE ACADEMY, DOES HE GET ANY OF HIS ENTRY FEE BACK?

1. If your son should leave during his first year, he may owe the Government some money. Since it takes approximately one year to repay his debt incurred upon entrance, it is doubtful he will have money coming. After his first year at the Academy, his cadet account builds up, and this money is returned to him after all charges (incurred by him) are paid back to the Government. This money is paid to him normally within 90 days after his departure.

O. IF MY SON LEAVES THE ACADEMY, WHO PAYS FOR HIS TRANSPORTATION HOME?

1. The United States Government.

P. WHAT IS THE POLICY GOVERNING MARRIAGE OF CADETS?

1. No individual shall be admitted to the Air Force Academy in cadet status if he is, or ever was, married. No cadet is authorized to be married prior to graduation. Violation of this policy will result in disciplinary action leading to separation for cause.

2. A cadet waives any right or entitlement to certification of any academic or other credits which would otherwise accrue to him, on and after the date of any marriage by him, by affixing his signature to USAFA Form 0-611.

3. Each cadet will be required to sign an Unmarried Certificate upon accepting an appointment to the Air Force Academy and within five days after the start of the fall and spring semesters each year.



